

# TWCP BOOSTER CLUB

# Board Positions 2024-25

## President - Brigid Ward

Coordinates the work and the activities of the board, presides at all meetings, works with the Coach on calendar details and events and more. Serves as primary liaison between Coach(es) and the Booster Club

#### Vice President - Jennifer Blackman

Serves as an aide to the president, presides at meetings in the absence of the president. Coordinates and oversees Team Parents, and provides back-up to each officer position.

## Treasurer - Eric Thomas

Keeps books of all accounts, presents financial reports at all meetings, presents books to the Financial Review Committee (internal audit), files tax forms with local (CISD), state and federal authorities. Prepares and presents the annual budget and more.

#### Secretary - OPEN

Records the minutes of all meetings and provides electronic copies to all board members, sends copies of minutes to be posted on SportsYou. Sends out notices on SportsYou. Keeps record of attendance at meetings, maintains a current list of officers and more.

Concession Chair - OPEN

Plans and organizes Concession Stand for home games. Determines supply needs and ensures stock. Organizes volunteers for concession shifts.

#### Website and Marketing Chair - OPEN

Updates website with current information including schedule, team photos, and rosters. Handles social media posts. Helps design end-of-season printed player program.

Banquet Chair - OPEN

Plans the spring end-of-season banquet for the team. Keeps contact with the venue. Organizes volunteers for decorations. Helps organize senior and coach gifts. Handles tickets and payments for attendees.

#### **NEEDS VOLUNTEERS**

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#### Apparel Chair - Amy Scott

Manages selection, sale, and ordering of apparel. Works with vendors on the apparel process. Coordinates delivery of apparel.

# Spirit Night Chair - OPEN

Organizes Teacher Night and Senior Night events. Handles planning teacher and senior gifts as well as presentation during the game.

Sponsorship	Chair	- OPEN
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Responsible for helping to find business sponsors for the team. Works with the board to develop sponsorship levels and documentation to bring to local businesses.

Team Parent(s) -	OPEN	(need 3)
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Parents Representatives for each team maintain communications with their team. Relays important information from Coach and Booster Club. Helps organize social activities such as Pasta Parties.

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